



सत्यमेव जयते  
P.ANAND KUMAR, IRS  
COMMISSIONER

कार्यालय, आयुक्त केंद्रीय कर, कच्छ(गाँधीधाम)  
OFFICE OF THE COMMISSIONER OF CENTRAL TAX, KUTCH  
(GANDHIDHAM)  
केंद्रीय माल एवं सेवा कर आयुक्तालय /CENTRAL GST  
COMMISSIONERATE  
माल एवं सेवा कर भवन / GOODS AND SERVICE TAX BHAVAN  
प्लॉट सं० ८२, सेक्टर -८, रामलीला मैदान के सामने, गाँधीधाम - ३७०२०१  
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F.No:-GEXCOM/TECH/MISC/2982/2021/TECH-O/o COMMR-KUTCH Date:11/02/2022

### **Office Note No. 9**

Sub :- Constituting of a Committee for selecting best performers of the month-  
Regarding.

In order to encourage and motivate officers in the field formation as well as Anti evasion wing who have turned out outstanding work, it is decided to select one Superintendent and two Inspectors out of 25 Ranges of the Commissionerate and one Superintendent and two Inspectors of Anti Evasion team out of seven teams, for awarding certificate of appreciation for rendering outstanding performance for the month.

2) In order to facilitate selection of such officers the following committee is constituted with immediate effect.

- i) Shri Rakesh Kumar Jain, I.R.S Joint Commissioner (P&V)-Chairman,
- ii) Shri D. R. Gohil, Supdt. (Adjudication) -Member,
- iii) Shri Rajendra Gupta, Supdt. (Adjudication) -Member,
- iv) Shri Kaushlendra K. Nagwanshi, Supdt. (Stat.) -Convener.

3) The said committee shall go through the criteria laid down (copy enclosed) for identification of outstanding performance as mentioned above and select suitable officers in the first week of succeeding month and announce the same, after obtaining prior approval of the Commissioner, on or before 5<sup>th</sup> of the succeeding month.

4) A befitting certificate of merit would be awarded to the selected officers by the Commissioner on 7<sup>th</sup> of succeeding month in the Conference Hall, over a cup of tea.


5) If 7<sup>th</sup> happens to be holiday, the next working day such distribution of certificates should be arranged for.

6) For the month January 2022, selection process may be completed by 18/02/2022, and handing over ceremony of certificates for outstanding performance will be held on 23/02/2022 in the Conference Hall of the Commissionerate, over a cup of tea.

7) The Said Committee will also initiate the process for selection of officers for rendering outstanding performance from April 2021 to December 2021 by applying the same criteria and announce the names of the officers, after obtaining prior approval of the Commissioner, by 31<sup>st</sup> March 2021.

8) Handing over ceremony of certificates for each month i.e., from April 2021 and for the month of March 2022 will be held on 7<sup>th</sup> April 2022, over high tea.

9) Overall best performers in all the said categories for the entire year i.e., 2021-22 should also be selected by applying the said criterial by aggregating their performance on a scale of 120, after obtaining prior approval of the Commissioner, for rendering outstanding performance should be announced, by 15<sup>th</sup> April, and handing over ceremony of 'Commissioner's Trophy' for all the outstanding performers of the Commissionerate in the said categories will be held on 15<sup>th</sup> August 2022, after unfurling of the flag by the Commissioner.

  
( P. Anand Kumar )  
Commissioner

Enclosure: As above.

To

- i ) Shri Rakesh Kumar Jain I.R.S. Joint Commissioner (P&V)
- ii ) Shri D.R. Gohil, Supdt. (Adj.)
- iii) Shri Rajendra Gupta Supdt. (Adj.)
- iv) Shri Kaushlendra K. Nagwanshi, Supdt. (Stat.)
- v) CGST, Gandhidham  
Kutch
- vi) JC (A.E ) – for information.
- vii) All JAC's and D.C ( A.E).
- viii) All Superintendents and Inspectors of the Commissionerate.
- ix) System Manager - For posting on the Commissionerate's Website,  
Instagram, Twitter and Facebook.

Copy To Chief Commissioner- Ahmedabad Zone.- For Kind Information.

### Criteria for Ranges

- 1) **No. of returns filed and revenue realized-** Special emphasis on number of returns filed and revenue realized after due date of filing of returns (weightage will be calculated on the proportionate of number of Tax payers registered and total revenue realized in the Range).  
- Maximum 3 Points
- 2) **Recovery of arrears of revenue.-** No. of cases disposed off and revenue recovered  
- Maximum 2 Point
- 3) **Disposal of DGARM pendency (Red flag, Fraud ITC, Risky suppliers and Risky exporters) –** No. of cases disposed of and amount detected and recovered  
-Maximum 2 Points
- 4) **Disposal of Detailed manual scrutiny (DMS/scrutiny of returns)—**No. of returns scrutinized and revenue realized.  
-Maximum 2 Points
- 5) **Assistance in disposal of pending adjudication.-** No. of cases adjudicated due to support rendered.  
-Maximum 1 Points

### Criteria for Anti Evasion (including E-way Bill Wing)

- 1) **Detection of new cases and recovery.**

Amount detected	Amount recovered

- Maximum 3.5 Points

- 2) **Recovery of revenue out of the existing cases- No. of cases**

No. of cases disposed of	Amount recovered

-Maximum 3.5 Points

- 3) **Disposal of cases by way of issued of SCN**

- Maximum 3 Points

No. of cases	Amount demanded

- Performance of the officers will be assessed on the scale of 1 to 10.